



ConnectGroups
helping support groups & individuals



Sector Development Calendar

January - June 2020



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About ConnectGroups Sector Development

ConnectGroups' Sector Development Program's purpose is to enhance and support a more sustainable system to ensure positive outcomes for Support Groups.

The program has been developed to advance capacity of individuals, families and carers who are actively engaged with their Groups by equipping them with appropriate information and resources to safeguard their long term sustainability.

Emerging Stream

Designed for Support Groups that have been active for less than 12 months, the Emerging Stream provides essential introductory skills to group leaders and members.

Established Stream

Designed for Support Groups that have been active longer than 12 months, the Established Stream provides intermediate to advanced training for group leaders and members ready to take the next step in building the group's capacity.

Topical Forums

ConnectGroups Topical Forums provide an opportunity for Support Groups, NGO's, service providers, and individuals to come together and discuss a common cause or interest.

Open Sessions

Open Sessions are opportunities for Support Group members to receive hands on support or workshop specific skills in a networking environment.

Events

ConnectGroups hosts annual events for Support Groups to network, share information, raise awareness about their cause, and be recognised for the work they do.



**21 Jan
2020**

**10.00am -
12.00pm**

Newsletter Club January

ConnectGroups' monthly Newsletter Club is for Support Groups that use MailChimp for their community newsletter or magazine. Come along and work on your next edition in the company of other Support Groups. Receive feedback on your content, share tips and tricks, and get some new ideas. BYO laptop, or request one from ConnectGroups.

Cost: FREE

Venue: ConnectGroups Office, 10 Almondbury Road Booragoon WA 6154

**21 Jan
2020**

**1.00pm -
3.00pm**

Get Social Session January

Join ConnectGroups' Communications Officer at these casual monthly sessions to schedule your Support Group's social media posts. Come along and share tips and tricks, post ideas, and learn new tools for generating content across Facebook, Twitter and Instagram. BYO laptop, or request one from ConnectGroups.

Cost: FREE

Venue: ConnectGroups Office, 10 Almondbury Road Booragoon WA 6154

**29 Jan
2020**

**9.30am -
12.00pm**

Pay it Forward - How to Prepare a Small Grant Application

Pay it Forward (PIF) is a great funding opportunity for your Support Group. If you would like to apply but do not feel confident, this workshop will provide all the necessary information and guidance to assist you. It is also an opportunity to discuss your PIF project ideas with the grants team.

Cost: FREE

Venue: ConnectGroups Office, 10 Almondbury Road, Booragoon WA 6154

**18 Feb
2020**

**10.00am -
12.00pm**

Newsletter Club February

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2020**

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**27 Feb
2020**

**9.30am -
12.00pm**

How to Start a Support Group

Are you thinking of starting a Support Group or are you still stuck in the early stages of development?

This workshop will assist you in taking those foundation steps to develop the purpose, vision and mission of your Support Group, through an active learning process.

Cost: FREE

Venue: ConnectGroups Office, 10 Almondbury Road Booragoon WA 6154

5 Mar
2020

9.30am -
12.00pm

Leadership and What Makes a Good Facilitator

This training, informed by members as a result of the 2018 Co-design forum, will define what makes an effective facilitator, the roles and responsibilities of a group facilitator, and discuss troubleshooting tips. We will explore the importance of communication and understand useful tools to communicate with effectiveness.

Within this training we will also consider the perception of conflict and how it may actually be turned into a useful tool for your group's sustainability.

This training will be useful for those looking to start a group and existing members wanting to increase their pool of co-facilitators.

It is recommended that two participants attend per Support Group.

Cost: \$35

Venue: ConnectGroups Office, 10 Almondbury Road, Booragoon WA 6154

12 Mar
2020

9.30am -
11.30am

Creating a Facebook Group for your Support Group

A Facebook Group is a good way of keeping in touch with your Support Group members outside of meetings. It is an effective platform for sharing information with regular members, as well as reaching remote members who are unable to attend meetings and introducing new members to the Group.

This session will cover:

- Creating a Facebook Group
- Setting guidelines, privacy and settings
- Managing your members
- Sharing photos and documents
- Creating events
- Group etiquette and legalities

Cost: \$35

Venue: ConnectGroups Office, 10 Almondbury Road Booragoon WA 6154

24 Mar
2020

9.30am -
12.30pm

Creating a Facebook Page for your Support Group

Are you looking at creating a Facebook page for your Support Group? Or do you already have a page, but are struggling to navigate the platform? This workshop will help you with the basic set up and management of a Facebook page.

This session will cover:

- Facebook ethics
- Creating and scheduling posts
- Creating events
- Sharing photos and creating albums
- Creating appropriate content

Cost: \$35

Venue: ConnectGroups Office, 10 Almondbury Road, Booragoon WA 6154

25 Mar
2020

10.00am -
12.00pm

Newsletter Club March

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Cost: FREE

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**25 Mar
2019**

**1.00pm -
3.00pm**

Get Social Session March

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Cost: FREE

Venue: ConnectGroups Office, 10 Almondbury Road Booragoon WA 6154

**23 Apr
2020**

**10.00am -
12.00pm**

Newsletter Club April

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Cost: FREE

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**23 Apr
2020**

**1.00pm -
3.00pm**

Get Social Session April

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Cost: FREE

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7 May
2020

9.30am -
12.00pm

Strategic Planning

Strategic Planning is the fundamental process in defining a Support Group's direction and key priorities, to then be able to set out the actions needed to achieve desired goals. This interactive workshop will guide participants through a simple five-step process which will empower them to facilitate a strategic planning session with their Board/Committees.

Cost: \$35

Venue: ConnectGroups Office, 10 Almondbury Road, Booragoon WA 6154

19 May
2020

10.00am -
12.00pm

Newsletter Club May

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Cost: FREE

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4 Jun
2020

9.30am -
12.00pm

Governance and Succession Planning

This workshop will provide you with the necessary knowledge to understand and articulate the roles and responsibilities of Board/Committee/Office Bearers. The session will equally share some insight into what is meant by good governance, and will identify risk factors that can adversely impact on the long term sustainability of the group.

Cost: \$35

Venue: ConnectGroups Office, 10 Almondbury Road Booragoon WA 6154

10 Jun
2020

Time to be
Confirmed

Men's Health Week Forum

Held during Men's Health Week, this forum will feature a keynote presentation, brunch and networking session.

Stay tuned for more details.

Cost: FREE

Venue: To be confirmed

24 Jun
2020

10.00am -
12.00pm

Newsletter Club June

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Note: This session does not provide the tools to set up a MailChimp account.

Cost: FREE

Venue: ConnectGroups Office, 10 Almondbury Road Booragoon WA 6154

24 Jun
2020

1.00pm -
3.00pm

Get Social Session June

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Note: This session does not provide the tools to set up social media accounts.

Cost: FREE

Venue: ConnectGroups Office, 10 Almondbury Road Booragoon WA 6154



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Request Individualised Training for your Group

ConnectGroups members may request individualised training for their Support Group. These sessions can be held from the ConnectGroups office, or at the Support Group's premises.

For all individualised training enquiries, please contact ConnectGroups' Sector and Community Development Officer Tegan O'Rafferty on (08) 9364 6909.





Dates, times and venues listed are subject to change. For further information about our 2020 events calendar, or to register for an event, please contact the ConnectGroups office.

(08) 9364 6909
info@connectgroups.org.au
www.connectgroups.org.au