

Frequently Asked Questions (FAQs)

1. When is the next Give it Forward (GIF) round?

Give it Forward 2020/21 Round 1 is launching on Tuesday, 30 March 2021 to Tuesday, 11 May 2021.

2. Who Can Apply?

ConnectGroups' Support Group members which primary focus **is not** mental health- and who **are not** currently receiving funding from other Peak Bodies. If unsure as to your membership, please contact the ConnectGroups team.

3. Who can I talk to about my application | How can I get support with it?

The Program Coordinator can provide you with all the support and information required including:

- Discussing ideas and brain storming
- Conducting a gap analysis
- Answering all questions regarding the application process
- Provide recommendations and support around the project proposal
- Provide support to complete an application form if required

4. How many applications can I submit?

As priority is given to distributing the available funds as widely as possible, there is a limit of **one** submission per applicant per funding round.

5. Does the program support payments for the applicant?

Applicants cannot financially benefit from their proposed project. There cannot be a financial benefit to the Support Groups Committee members and or individual members unless it can be demonstrated that they are the subject matter expert and to source an external resource would diminish project impact.

6. Can I submit a joint application with another Support Group?

Yes, ConnectGroups highly encourages collaboration as a collective activity, however a Support Group Lead needs to be identified as the main point of contact for communication.

7. What can I apply for?

Please see examples below:

a)Capacity Building and Sustainability

Governance, incorporation, membership training, public liability insurance, hire of meeting/training venues, training opportunities, improved administration procedures.

b) Information Technology

Purchase of IT or audio-visual equipment, webpage/social media development that supports service delivery.

c) Marketing and Promotion

Branding development: flyers, brochures, pull-up banners, signage, and other promotional materials.

d) Customised Projects

Short and medium-term projects that do not fit within the above categories.

8. How does the assessment work?

All applications are considered by an Assessment Panel which will consider the application against the set criteria. All applicants will be notified of the outcome of their application within approximately eight (8) weeks from the closing date.

9. If I am successful, then what?

You will be provided with two contracts clearly articulating the terms and conditions for the expenditure of your grant. You will only be able to commence your project after all required contracts are signed and finalised. The contracts will also clearly stipulate the length of time for you to complete your project or your purchase. The Program Coordinator will be able to support you across the life span of your project and assist you meet the set measurable outcomes. As an successful applicant, you will need to complete surveys and a final report as outlined on the mutual agreement.

10. Will I have to do a grant acquittal?

No, there is no direct exchange of funds between ConnectGroups and grant recipients. ConnectGroups will be responsible for all payments to vendors and suppliers providing goods and services for grant recipients and will facilitate that process to allow grant holders to focus on the outcomes of their project.

Please note that ConnectGroups offers an online **Give it Forward Grant Writing** workshop ahead of the deadline of each Grant round. This is a valuable opportunity to ask questions and seek guidance and support from the Program Coordinator.

The date for Zoom workshop is scheduled for **Tuesday, 27th April 2021 at 10 am.**

To register your interest, please contact the program coordinator, **Nadia Suwignjo** on **08-93646909** or by email nadia@connectgroups.org.au